**REGISTRATION ADMIN FOR 2020**

A mail has been sent to all Provincial / Regional chairpersons regarding this matter on 10 November 2019. The chairpersons then sent it to all the clubs in their area of responsibility. Herewith a reminder of the process;

1. All club / gym registrations MUST be paid by 31 January 2020. Should you have paid late in 2019 for 2019 your payment for 2020 MUST also be in by 31 January 2020.
2. It MUST be paid into the SAKA account; ABSA, account No 4066548593. The amount per club is R750. **ALL LATE PAYMENTS WILL BE R1,000.00 PER CLUB.**
3. Reference for payment; THE INSTRUCTOR`S NAME AND SURNAME. Not your club or style name, eg Flying Cows, Dangerous Crows etc.
4. You pay per club. Should you have more than one club you multiply R750 with the amount of clubs ( 2 x 750 = R1500.00 ).
5. Once you have paid, you send your info to your regional chairperson with the proof of payment, who will consolidate all the info from the various clubs in their region and send it to me by 3 February 2020. **Do not send proof of payment to me. I will see it on the statement I draw on 5 February 2020.** Should I not find your name, there was no payment.
6. The info to be consolidated by the provincial / regional chairperson MUST include the following on a spread sheet = Instructor`s Name and Surname / Gender / Grade / District / Town / Race / Cell No / e-mail / 1st Aid / Amount of Students ( male / female ). Do not add any instructor to this list who did not pay. Email it to [pat@feenstragroup.co.za](mailto:pat@feenstragroup.co.za)
7. Should I receive all the above admin in time I will have the registered list of clubs / gyms on the website by 10 February 2020. Only these clubs will be SAKA members.
8. The clubs we will not be accepting I will not place on the website. Their fees paid for 2020 I will return to them. This is explained in email dated 10 November 2019 sent to all chairpersons.
9. New clubs ( first time registrations ) must follow the administration process as per our website.

MAY 2020 BE A GREAT YEAR FOR YOU AND YOUR CLUB / GYM. THANKS FOR REGISTERING WITH THE SAKA FAMILY.

Patrick Carney ( SAKA President )